

Satisfactory Academic Progress (SAP) Fact Sheet



SAP Basics

What SAP Is and Isn't

- Federal and state regulations require financial aid recipients to maintain Satisfactory Academic Progress (SAP) towards their degree or certificate to remain eligible for financial aid.
- SAP applies to *all undergraduate, graduate, and professional students* who receive federal, state, and institutional financial aid administered by the university.
- SAP is *not* the same as an academic probation or dismissal.
- You may refer to the UIC SAP Policy at https://docs.financialaid.uic.edu/docs/SAP_Policy.pdf

Calculating SAP

There are two components to SAP: Qualitative and Quantitative

- Qualitative:
 - (1) A student's **cumulative Grade Point Average is at 2.0 or higher**
(This is monitored after 60 attempted credit hours)
- Quantitative = Maximum Time Frame
 - (1) Students **cannot attempt more than 150% of the required credit hours** in their program and remain eligible for financial aid.
 - (2) A student's **cumulative Rate of Progress (CROP) = 67% or higher**
(Rate of progress = Credit hours successfully completed / Credit hours attempted)

Additional Points to Have in Mind About Cumulative Rate of Progress (CROP)

- Unlike with the GPA requirement, a student's aid can be cancelled due to CROP after the first year at UIC.
- Transfer students / Transfer credits in general:
 - (1) UIC only counts credit hours *accepted* at UIC in calculating CROP.
 - (2) UIC no longer counts all transfer credits as "attempted"; instead only those courses accepted by UIC towards a degree at UIC are taken into account (in Banner, these credits are coded as "Earned Hours").

SAP Cancellation and Appeals

- SAP reports are run at the end of the Spring Semester.
- Students not meeting the SAP requirements will be notified via their UIC email address.
- If a student fails *any* of the three SAP measures at the end of the Spring Semester, eligibility for future financial aid will be cancelled.
- Students may appeal their SAP cancellation – appeals are case by case. The form for an appeal can be found at <https://financialaid.uic.edu/forms/2019-2020-forms/>
- Documentation to support the reason for why there should be further financial aid, despite failing the SAP measures, is required as part of the appeals process.
- Once enrolled for a term, a student accepts responsibility for any bill assessed, regardless of the student's financial aid status.

SAP Remediation

- Neither paying for one's classes nor sitting out a term affects a student's SAP standing, so neither is sufficient to reestablish financial aid eligibility.
- However, students can remediate their SAP status *without submitting an appeal* by earning additional hours (e.g., over the summer) and requesting a SAP review from the Office of Student Financial Aid and Scholarships. Nonetheless, students must request a SAP review – this is not an automatic process.
- A SAP review could be warranted by a grade change, retroactive course cancellation, taking into account transfer credits earned outside UIC, or taking into account credits earned at UIC during Summer College.
- A SAP review should *only* be requested when all remediated grades/transfer credits have been approved and are visible in Banner.
- The form for a SAP review can be found at <https://financialaid.uic.edu/forms/2019-2020-forms/>

For more information on processes related to SAP, **students** can contact:

Office of Student Financial Aid and Scholarships
1800 Student Services Building
1200 W. Harrison Street
Chicago, IL 60607

Phone: 312-996-3126

Email: money@uic.edu

Office Hours: M-F 8:30am-5:00pm

SAP Policy Webpage: <https://financialaid.uic.edu/aid-process/sap-policy-appeal/>

Staff can call 312-996-5563 (this is not a public number – please do not distribute to students)